



Friends of Alderman Jacobs School

GENERAL MEETING MINUTES – 18/06/2019

Attendees: Richard Daarrocott, Tina Vinn, Nicola Baker, Kelly Rudd, Micheala Southwell, Shardie Winfield, Jenny Lynes-Smith, Marisa Overland, Krissy Mills, Adele Vargo, Joel Combes and Chris Holland

Apologies: Katie – Kayleigh – Nicol will join late

Item		Discussion/actions	By whom
1.	Welcome and apologies	<ul style="list-style-type: none"> At 18:35 everyone was welcomed to the meeting. Thank you for coming along and we hope to see you all next time. 	RD
2.	Minutes of last meeting	<ul style="list-style-type: none"> Minutes from last meeting discussed. No write up in The Fens, to follow up. Log in for google – Not fixed. JLS to contact IT. Contact list sent round. Set up a Whats app group ready for Fete day. 	RD RD JLS MS
3.	Financials Update 1. Treasurers Report	<ul style="list-style-type: none"> Current bank balance £2859.24 £100 received from MJ in the bank £316 raffle ticket sales to date. 	NB
4.	Activities Feedback	<ul style="list-style-type: none"> The Fens Mag - The write up was not in this months addition. To be followed up. No other activities to feedback 	RD RD
5.	Upcoming Events <ul style="list-style-type: none"> Fete – Final List of Stalls Fete – Main arena final acts and schedule 	<ul style="list-style-type: none"> Stall list discussed. Braiding discussed for children to attend school after the fete - confirmed as ok. Tractor confirmed. Position of tractor discussed. Pocket money stall discussed, using items from Christmas to be prizes for game. Inflatables to go as prizes this year. To be inflated as brought. All acts confirmed Choir Majorettes Musical theatre tug a war Programme to be completed nearer the time due to changes. 	NB TV/NB CH NG NG NB KR/NB



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	<ul style="list-style-type: none"> Fete – Final prize list and stall allocation Fete – Promotion feed back Fete – Job Stall allocation Fete –First Aiders appointed Fete – Friday requirements Fete – Saturday requirements 	<ul style="list-style-type: none"> Prizes allocated to stalls Prizes picked for Guess the sweets and Teddy Bears name Signs to be e mail for printing Distributed around the town. To be sent out to parent 1 week before via e mail. Promoting cakes, countdown to the day. Roadworks warning to be sent to outside stall holders. Letters to be sent out to all companies that have made a donation and a facebook post to say thank you after the event. List to be put on G Drive First responders will be aware of their surroundings whilst at the fete Tina also a first aider. Helpers for raffle tickets required Cheryl Jakes to help to be allocated a stall Straw bales to be put out Friday from 4pm. Tombola prizes Raffle tickets to fold Trash and treasure Programmes to print Refreshments to organise Helpers for stalls required - FB post Ice Creams to purchase from Herons BBQ to be delivered by Freemans Onions frozen from Aldi BBQ checked with Rod and working To research balloons for next year Sun to shine please 	<p>KR/NB JLS/KR</p> <p>AV</p> <p>NB NB</p> <p>NB</p> <p>KR/MS NB</p> <p>TV</p> <p>CH and support NG/KR</p> <p>NB</p> <p>NB NB NB NB</p>
6.	Requests for support	No requests	
7.	AOB	<ul style="list-style-type: none"> Promote days sooner - Clean air day. 	



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	Road Safety Campaign <ul style="list-style-type: none">•	<ul style="list-style-type: none">• Add a section to the newsletter with Peter Parkwell and Sally Staysafe with a section from highway code.• Keep promoting the campaign - New ideas	KR/MR
8.	Date and time of next meeting	<ul style="list-style-type: none">• Straw Bear Pub 16th July 18:30. See you all there.	RD