



**Alderman Jacobs Primary School (Academy Trust)**

**Achievement Committee Meeting**

**Wednesday 26 April 2018**

**MINUTES**

Key:

Governor Questions

School Improvements

**Governors Present:** Cathy Carlisle, Abi Shepherd (Chair), Jenny Johnson, Elaine Crane (Deputy Headteacher), Denise Burt

**In Attendance:** Lisa Betts (Science Lead teacher), Micheala Southwell (new governor), Natalie Paterson (new governor), Jocelyn Sumner (Clerk)

Meeting commenced at 4.00 pm.

1	<p><b>Welcome and Apologies</b> Abi Shepherd (AS) welcomed all to the meeting and apologies were received and accepted from Laura Holland and Laura Hemmaway. Micheala Southwell and Nicola Paterson were in attendance to inform their decision on which Committee/s to sit on.</p>	All to note
2	<p><b>Minutes of the Previous Meeting (Thursday 12 October 2017)</b> Agreed as a true record. Proposed by Denise Burt (DB) and seconded by AS.</p>	All to note
3	<p><b>Agreed Actions Update</b> All actions have been completed satisfactorily and closed.</p>	All to note
4	<p><b>Declaration of Pecuniary Interests</b> Jenny Johnson - Company secretary for fathers business, runs an after school Art and Craft club in school</p>	All to note
5	<p><b>Subject Presentation - Science</b> Lisa Betts, Science Lead teacher, delivered a presentation to Governors providing an update on the teaching and learning of Science. The presentation included a summary of the Action Plan compiled for the school, its progress and its impact. Key points included the following positive impacts:</p> <ul style="list-style-type: none"> <li>• Progress improved by addressing misconceptions before next teaching</li> <li>• Science is now taught once a week instead of in a one week</li> </ul>	All to note



<p>JJ arrived at 4.20pm</p>	<p>block</p> <ul style="list-style-type: none"> <li>• Science delivery is cross curricular</li> <li>• Challenge is evident</li> <li>• Assessment working well and highlight children needing further support</li> <li>• Book scrutiny shows the Action plan is remaining in the front of teachers mind since its initial delivery in the Autumn Term. Governors were informed of the areas being considered to progress the Action plan and Science teaching and learning, including: <ul style="list-style-type: none"> <li>• Utilising the outdoor space</li> <li>• Inviting visitors to school to input into science teaching and learning</li> <li>• PiXL - use science overview to assist planning and use assessment questions to understand children's progress</li> <li>• Vocabulary</li> <li>• Science week ~ there was a very positive feeling of engagement and enjoyment from the children</li> </ul> </li> </ul> <p><b>Governors expressed their appreciation of the positive messages from Miss Bett's presentation and the positive impact her Science Action Plan is having.</b> Governors were informed that consideration is given to support children's learning when they move up to secondary school. The level of children's knowledge has been commended. Governors were informed that, with planning and sufficient notice, children are able to bring resources into school to use in their Science lessons.</p> <p><b>Governors asked if the Science Budget is sufficient to fund the desired projects.</b> The cost to bring visitors into school is a barrier but it is being investigated to understand all options and where value for money is apparent.</p> <p><b>Governors asked if there is enough time to deliver the Science lessons.</b> It was confirmed that there is but consideration has to be given to the time of year and timetabling commitments.</p>	
<p>8</p>	<p><b>Governor Training</b> Governors and the SLT will be taking part in an 'in-school' training day on Thursday 10 May to be facilitated by Patrick Shevlin. JS has circulated the training programme from Cambridgeshire County Council Governor Services and information on reciprocal training with Peterborough City Council.</p>	<p><b>All to Note</b></p>
<p>9</p>	<p><b>Any Other Business</b></p>	<p><b>All to</b></p>



	<p>Mock SATs were carried out in March and were a useful process for all involved - enabling the children to experience what the actual SATS week will be like and gauge an understanding of where children are. Pupils showed positive attitudes throughout and delivered some promising results in the tests. Governors were provided with data from the PiXL assessment feedback which evidence a positive outlook.</p>	<b>Note</b>
<b>10</b>	<p><b>Summary of meeting</b></p> <ul style="list-style-type: none"> <li>• Informative science presentation delivered to Governors.</li> <li>• Governors are reassured that PiXL delivers effective planning resources for Science.</li> <li>• Governors appreciated the evidence provided through the PiXL assessment data and how it can be used to inform teachers through the various data breakdowns.</li> <li>• The data is also indicative to Governors of the positive level of pupil engagement, which many visitors comment on along with the positive level of learning.</li> </ul>	<b>All to Note</b>

The meeting closed at 4.45 pm.

Signed as a true record: Date: .....

Abi Shepherd (Chair)