



Alderman Jacobs Primary School (Academy Trust)

Achievement Committee Meeting

Thursday 12 October 2017

MINUTES

Key:

Governor Questions

School Improvements

Governors Present: Cathy Carlisle, Abi Shepherd (Chair), Jenny Johnson, Laura Hemmaway

In Attendance: Elaine Crane (Deputy Headteacher), Jenny Smith (Class teacher- ICT Co-ordinator), Jonty Bell (new Co-opted Governor), Trevor Goakes (new Parent Governor), Joel Combes (new Parent Governor), Jocelyn Sumner (Clerk)

Meeting commenced at 4.00 pm.

1	Welcome and Apologies Abi Shepherd (AS) welcomed all to the meeting and introduced new governors Jonty Bell, Joel Combes and Trevor Goakes who were in attendance to inform their decision on which Committee/s to sit on. Apologies were received and accepted from Denise Burt and Laura Holland.	All to note
2	Minutes of the Previous Meeting (Thursday 21 June 2017) Agreed as a true record. Proposed by Laura Hemmaway (LH) and Abi Shepherd (AS).	All to note
3	Agreed Actions Update Cathy Carlisle (CC) has investigated governor access to FFT and determined that governors should say who would want access and they should receive training before being given access. AS reported that the university students on placements for education courses to support Early Years are no longer available, but investigations are under way to find others.	All to note
4	Declaration of Pecuniary Interests There were no pecuniary interests relevant to the meeting.	All to note
5	Subject Presentation - ICT Trevor Goakes (TG) joined the meeting at this point Jenny Smith (JS) delivered a presentation to Governors providing an update	All to note



	<p>on ICT within the school including an overview of ICT provision, curriculum expectations and E-safety. Jenny Johnson (JJ) joined the meeting at the end of the presentation</p> <p>Considering the reduced ICT budget and the cost of providing a Clevertouch screen Governors suggested requesting fundraising help from the PTFA. Governors also asked if there are finance options available to help school fulfill full provision. All equipment is currently purchased outright but school is aware of the small discounts available through Apple schools and also aware of Microsoft training schools. Governors asked if the budget covered software, JS confirmed that a lot is web based and the rest has already been purchased. CC informed the meeting of the briefing she was to attend on 13 October 2017 regarding Opportunity area funding which aims to help raise aspiration in particular areas - Alderman Jacobs is within an eligible area. Governors were informed of the opportunities for pupils in vulnerable groups to progress in ICT which included free places at the Brainstretchers club and three fully attended lunch time clubs (IPad, ICT and Mathletics). Governors suggested that leasing ICT computers could be an alternative option to purchasing outright and would help to keep the equipment up-to-date</p>	<p>Action: Jenny Smith</p>
6	<p>Terms of reference Agreed and adopted, proposed by AS and seconded by JJ.</p>	<p>All to Note</p>
7	<p>Governor Training Denise Burt had attended the Termly briefing for governors and had shared feedback with AS New Governors will book themselves on to the induction course</p>	<p>All to Note</p>
8	<p>Any Other Business None</p>	<p>All to Note</p>
9	<p>Summary of meeting</p> <ul style="list-style-type: none"> • Governors received a detailed overview of ICT in school • The Committee agreed its Terms of Reference • Agreed to investigate leasing opportunities as way of resourcing ICT • Pupil Premium pupils are encouraged to use ICT resources • Awareness of Opportunity Areas and seeking further information through briefing on 13.10.17 	<p>All to Note</p>

The meeting closed at 4.40 pm.

Signed as a true record: Date:

Abi Shepherd (Chair)