



ALDERMAN JACOBS PRIMARY SCHOOL (ACADEMY TRUST)

Vehicle and Pedestrian Policy

Aims

The safety of children and staff are always the first consideration at Alderman Jacobs School.

The aim of this policy is to ensure that the school site is safe and to reduce the risk of an accident involving a vehicle and a member of the school community.

Legislation and Guidance

This policy has been created using guidance from www.education.gov.uk/schools and the health and Safety Executive website hse.gov.uk. The Health and Safety at Work Act 1974 and Management of Health and safety at Work Regulations 1999 have been considered.

Roles and Responsibilities

The Headteacher will ensure that risk assessments are carried out and control measures are implemented. The Headteacher will liaise with Cambridgeshire Police and Cambridgeshire Road Safety.

Car Parking

Vehicular access to the school site is controlled by an automatic barrier. Only staff cars may be parked in the school car park. Staff should ensure that they use the marked spaces or park safely in the over flow car park and adhere to all signage. Cars left in the school car park are left at the owner's risk.

No vehicles, other than emergency services responding to a school emergency or staff vehicles, will normally be permitted to enter or leave the school grounds between 8.30am and 9.00am and 2.45pm and 3.20pm. In exceptional circumstances, the Headteacher may authorise the Site Officer to supervise vehicular access at other times.

Visitors to the school site, are advised to park on Drybread Road or other local roads. All visitors are requested to park with consideration for the local community.

Disabled Parking

Disabled parking for everyone who may be eligible is difficult at the school because of the large school community, the safety of the school community and the access for the emergency services. School staff are provided with a disabled access space. The school has liaised with the local police and been advised that holders of a disability badge (blue badge) may park in the drop off zone without risk of enforcement.

School Transport

Parents/Carers of children who receive school transport are advised to contact the school to make specific arrangements. It is usual, once timings are agreed, for children to be dropped off in the drop off zone and observed or supervised until they have gained access to the school site, where they will then be supervised by a designated adult.

Pedestrian Access

All pedestrians should enter and leave the school via the pedestrian gates and should use the designated pathways.

The gates are closed and locked during school hours. Pedestrians who need to access the school site for meetings or to collect children should ring the buzzer and explain their business.

Parents must keep close control of their children when using the footpaths.

Deliveries

If possible, notification of deliveries should be made in advance and should be made outside the key hours. Deliveries should be made using access via the rear car park, where possible or with the supervision of the Site Officer.

Cyclists

Cycling or scooting to school is encouraged but must not be done on the school grounds, except during supervised learning sessions. Please dismount at the school gate and wheel the bicycle or scooter.

Links to other policies:

Health and Safety

Statutory/Non-Statutory							
Created/Reviewed /Updated		Ratified		Review Frequency	Next Review Date	Signed by	
By	Date	By	Date			Head	Chair
C Carlisle	Autumn 2020	Achievement Committee	Nov 2020	4 years	Nov 2024	<i>Cathy Carlisle</i>	<i>Utland</i>

