



Friends of Alderman Jacobs School

GENERAL MEETING MINUTES – 11 FEB 2020

Attendees: RD – KM – TV – LV – MS – MS - KR - MO – TF – DV – NG – AV – NB - CH - JS

Apologies: KL - LF – JC – KM

Item		Discussion/actions	By whom
1.	Welcome and apologies		RD
2.	Minutes of last meeting		RD
	Financials Update 1. Treasurer's Report	£8928.66	
3.	Activities Feedback	none	
4.	Upcoming Events Glow disco	<p>Thursday 26th March – DJ (Chris confirmed)</p> <p>500 Glow sticks purchased online Kelly to put connectors on before disco</p> <p>Talked about a stall or walker in the line outside with glow items to purchase or glow pens/paints to put on faces for a charge – Will be discussed more over the next month</p> <p>Purchasing crisps & Juice Previous documents suggest 350 packets of crisps and 6 bottles of squash – This is to be confirmed with Nicky</p> <p>iTunes voucher for the DJ will be purchased and submit receipt to treasurer</p> <p>Poster to be created with added info 1. Best glow outfit wins a certificate 2. All mobile phones will take in at reception on the night</p> <p>Jenny will be phone monitor on the night Phones will go in Sandwich bags with their name written on, secured in the staff room and Jenny will give them out at the exit</p> <p>Risk Assessment – Nicky will send to Rick</p>	<p>TV KR</p> <p>ALL</p> <p>AV</p> <p>CH</p> <p>KR</p> <p>JS</p> <p>RD/NB</p>



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		<p>First aiders to be asked by Nicky if they will attend both discos Tina / Adelle to organise then arrangements on the event night</p>	<p>NB TV/AV</p>
	Easter Bingo	<p>Friday March 13th (7pm Start – doors open at 6:30)</p> <p>Nicol has 10 boxes of eggs donation from work that will be brought in</p> <p>Tina will try to get a CD for the music theme bingo + sheets template that Krissy will print out</p> <p>Food and Drink will be purchased by Adelle. Cans, Squash, Chocolate, Crisps, cakes, tea, coffee, milk, sugar - numbers to be confirmed</p> <p>Hot drink cups with lids ordered online</p> <p>£50 house prize Amazon Voucher to be purchased</p> <p>Event Host – Adelle/Chris</p> <p>Cash Raffle – to be arranged on the night</p>	<p>NG TV/KM AV TV KM</p>
	Fete	<p>4th July 2020</p> <p>Emails – Distribution list to be sent to Kelly after half term to start sending emails to potential stall holders</p> <p>Joel to speak with Butchers</p> <p>Edit booking form to be sent to Kelly</p> <p>BBQ – Need to confirm who will be in charge of this over the coming month</p> <p>Pitch Fees – Treasure to confirmed</p>	<p>NB/KR JC NG KM</p>
	Road safety parking	<p>Message to go in the Newsletter to say how much we have spent over time on parking issues and that it is having no effect. Although we will keep doing what we can to keep the children safe we cannot spend more of the charity's money at the moment on this.</p>	<p>JS</p>



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		<p>We also need to promote the Lollypop lady to help people cross the road at a safe place rather than where people are parking.</p> <p>Promote the Cambridgeshire website to report yellow lines that are unclear and need re painting. This is only done when x amount of people submit reports (go on the map, zoom in, click area and complete the report) https://highwaysreporting.cambridgeshire.gov.uk /</p>	
	Road safety Jumper idea	Police confirmed we can put jumpers on the road But the committee feel this is not viable as not safe	
	Funding Requests	List of all requests for years supported (These are in the Treasurers report)	
5.	Requests for support.	<p>Nurture groups – lunch time zone, £100 requested for lego / playdoh Y All (Also suggested to ask friends to donate)</p> <p>Sensory circuits £100 requested for a large ball chair for calming + trampette Y All</p> <p>2nd language children – £273 requested for linguistic pens to translate text Y All</p> <p>Skill service enterprise – This teaches resilience, line management, kids get given tasks to complete, and it gives a range of ideas for career – for all of year 5 Y All</p>	
6.	AOB		
7.	Date and time of next meeting	March 3 rd 6:30 AJS	